



**CITY OF AZTEC  
EMERGENCY DETERMINATION FORM**

*NOTICE # 15-0450*

The emergency procurement method (NMSA 1978, Section 13-1-127) may only be used when there exists a threat to public health, welfare, safety or property requiring procurement under emergency conditions. The existence of the emergency condition creates an immediate and serious need for services, construction or items of tangible personal property that cannot be met through normal procurement methods and the lack of which would seriously threaten:

1. the functioning of government;
2. the preservation or protection of property; or
3. the health or safety of any person.

Emergency procurement must be posted within three business days of awarding an emergency procurement.

I. Name of Department: Public Works  
Department Head: Bill Watson  
Telephone Number: 505-334-7660

II. Name of prospective Contractor: TRC Construction, Inc.  
Address of prospective Contractor: PO Box 430  
Flora Vista, NM 87415-0430  
2,500.00  
Amount of prospective contract: October 13 - 17, 2014  
Term of prospective contract:

III. Please thoroughly list the services (scope of work), construction or items of tangible personal property of the prospective contract:

Repair water leak at the intersection of Lightplant Road and Aztec Blvd. Equipment and 4-person crew will install pipe. City of Aztec crew will backfill in a few days, once dried and all signs of leak have dissipated.

- IV. Provide an explanation for the justification of the procurement including a description of the practicable competition utilized. (Do not use "technical jargon;" use plain English. Do not tailor the criteria simply to exclude other contractors if it is not rationally related to the purpose of the contract.)

Repair water leak at the intersection of Lightplant Road and Aztec Blvd. Calls reporting water leak began at 8:15am on Monday, October 13, 2014. TRC Construction was called, as they had repaired a water leak in the proximity when construction was being done in the intersection. Upon further review, the water leak is on the City's side and located East of the intersection. With TRC Construction being on scene, having located the leak, and having the equipment/personnel to repair the leak, they were given approval to repair the water break.

Certified by:

Date: 10.13.14

Karemb  
City Purchasing Agent

Internal Review by:

Date: 10.13.14

Karemb  
City Finance Director

APPROVED:

Date: 10/13/14

[Signature]  
City of Aztec City Manager